

## Confirmation Program for 2018

The Confirmation Program at St. William Catholic Church seeks to prepare teenagers for a life-long relationship with Jesus Christ and the Church He founded. In order for a student to begin Confirmation Preparation, they must meet the requirements set forth by the Diocese of Austin.

“In recognizing that faith formation is a lifelong process, a minimum of two years of formal religious education in a parish or Catholic school program is required to immediately precede preparation for Confirmation.”  
In order to receive the Sacrament in the Spring semester of 10<sup>th</sup> grade, the student must have regularly attended formation in all of 9<sup>th</sup> grade and all of 10<sup>th</sup> grade through to the confirmation date.

“The sacramental preparation process is supplemental to regular participation in the parish religious education program.”  
Confirmation specific preparation will not take place during Sunday evening Youth Nights.  
Confirmation prep will take place through Super Sundays & a Retreat.

“Study and preparation should take place within a period not to exceed nine to twelve weeks”  
Confirmation specific preparation will take between December 2017 and March 2018.



### Confirmation Preparation 2017-2018

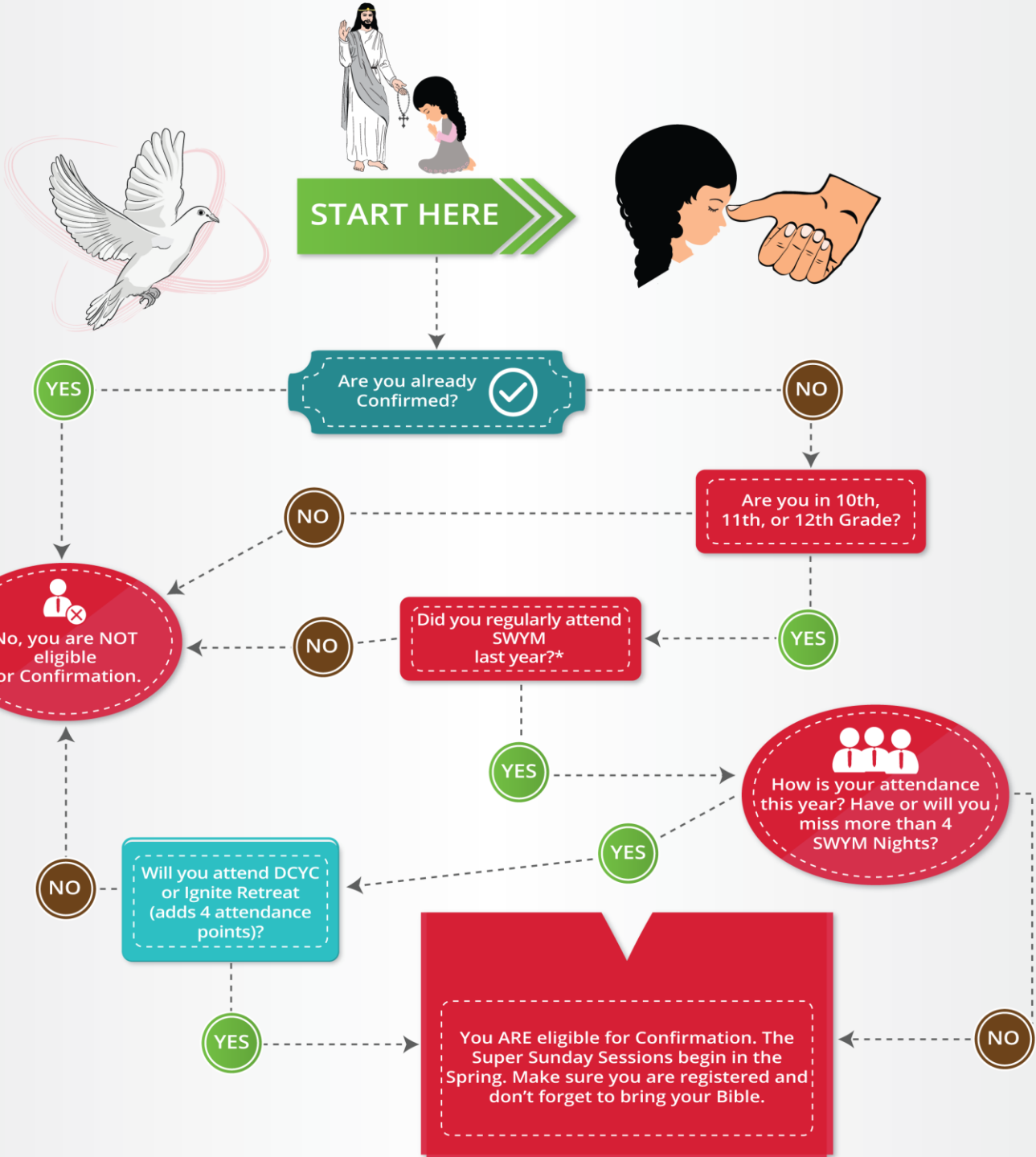
**At this time we have not received the Confirmation date from the Bishop. The dates below may change depending upon the date of Confirmation. The Confirmation Retreat date will not change.**

#### **Super Sunday Model**

- Confirmation Parent Meeting: October 25th, 7:00-8:30pm – PEC Auditorium
- Super Sunday #1: Sunday, December 10<sup>th</sup> 10:45am to 1:15pm – PEC Banquet Hall
- Confirmation Retreat: January 19<sup>th</sup> – 21<sup>st</sup>, Green Family Camp in Bruceville, TX
- Super Sunday #2: Sunday, February 11<sup>th</sup> 10:45am to 1:15pm – PEC Banquet Hall
- Super Sunday #3: Sunday, February 25<sup>th</sup> 10:45am to 1:15pm – PEC Banquet Hall
- Super Sunday #4: Sunday, March 4<sup>th</sup> 10:45am to 1:15pm – PEC Banquet Hall
- Confirmation Rehearsal: Wednesday prior to Confirmation Date (with Teen & sponsor or parent)
- Confirmation with Bishop - Awaiting Date from Bishop's Office

Questions, Comments, Concerns? – Contact Chris Bartlett at 600-8173 or [cbartlett@saintwilliams.org](mailto:cbartlett@saintwilliams.org)

# AM I ELIGIBLE FOR CONFIRMATION?



# CONFIRMATION REQUIREMENTS CHECK LIST

- Regular participation in Sunday Mass & Holy Days of Obligation
- Participation in all SWYM Nights, students with less than 80% participation will be asked to wait another year. This requirement is for 2 years prior to the Confirmation date.
- Confirmation Retreat Guidelines, Payment & Permission Slip.
- Participation in a Confirmation Retreat.
- Participation in all 4 Super Sundays.
- Participation in the Sacrament of Reconciliation.
- Complete a Confirmation Interview with one of the Confirmation leaders and show a desire and readiness for the Sacrament.

*Note: All Candidates and Sponsors are asked to receive the Sacrament of Reconciliation on the Confirmation Retreat or within 1 month of receiving the Sacrament of Confirmation.*

## REQUIRED PAPERWORK FOR CANDIDATE:

**DUE FEB. 18<sup>TH</sup>**

- Copy of Baptism Certificate.
- Retreat Permission Slip & Payment (Purple Form) – Due December 10<sup>th</sup>
- Candidate General Information Sheet (Tan Form)
- Service Hour Report and Typed Essay (Green Form)
- Saint Essay
- Diocese of Austin Sponsor Covenant Form (Blue Form)
  - This form replaces the need for copies of their Baptism, Confirmation and Marriage Certificates. When signing this document, they are affirming the information to be true.

If you have lost a certificate, contact the Church of Baptism with the following information: Name of Child, Date of Birth, Date of Baptism, Father's name, and Mother's name including maiden name.  
To find the address of your Church of Baptism go to [www.masstimes.org](http://www.masstimes.org)

## **ALL PAPERWORK MUST BE TURNED IN AS A COMPLETED PACKET, DUE DATE IS FEBRUARY 18<sup>TH</sup>**

INCOMPLETE PACKETS CANNOT BE ACCEPTED

### **HELPFUL RESOURCES FOR SPONSOR:**

A Sponsor Handbook will be issued and placed on [www.saintwilliams.org/swym/confirmation](http://www.saintwilliams.org/swym/confirmation)

### **SUPER SUNDAY ATTENDANCE POLICY:**

- If a student misses one Super Sunday, they must complete a make-up assignment to remain eligible for Confirmation. Students who miss more than 1 Super Sunday will not be able to receive Confirmation.
- Students must attend a Confirmation Retreat prior to receiving Confirmation. If they are unable to attend the Saint William's Retreat they must find a Confirmation retreat at another Catholic Parish to attend.
- Tardiness: Students who arrive after 11:00am to a Super Sunday will only receive ½ an attendance point. Students who arrive after 11:15am, while still welcome, will be counted as absent and will need to complete a make-up assignment.

### **QUESTIONS?**

Contact Chris Bartlett with any questions, comments or concerns.  
[cbartlett@saintwilliams.org](mailto:cbartlett@saintwilliams.org) 512-600-8173



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## ROLE OF THE SPONSOR

The Church defines a Sponsor: *“The sponsor’s function is to take care that the person confirmed behaves as a true witness of Christ and faithfully fulfills the duties inherent in this sacrament.”*

A sponsor is:

1. A role model; a person who fully ***embraces and lives their faith fully***.
2. A mentor, someone to help guide and encourage the Candidate. Walking side by side as the Candidate seeks to respond to God’s call.
3. A trusted adult, who is willing to stand with the Candidate not only during a ceremony, but throughout life’s journey.

*Code of Canon Law # 893 states:*

*“... that a person who would undertake the office of sponsor must fulfill the conditions mentioned in Can. 874 and that it is desirable that the sponsor chosen be the one who undertook this role at baptism.”*

Canon 874 states: *“To be admitted to undertake the office of sponsor, a person must:*

1. Be appointed by the candidate for baptism, or by the parents or whoever stands in their place, or failing these, by the parish priest or minister. To be appointed the person must be suitable for this role and have the intention of fulfilling it;
2. Not be less than 16 years of age;
3. Be a Catholic who has been confirmed and has received the blessed Eucharist, and who lives a life of faith which befits the role to be undertaken; (Must attend Sunday liturgy every week, valid marriage if married.)
4. Not labor under a canonical penalty, whether imposed or declared; (Must be in a state of Grace.)
5. Not be either the father or mother of the person to be confirmed.”

Each Candidate may only have ONE sponsor for Confirmation.

### SPONSORS ARE ASKED TO:

- PRAY FOR and WITH the candidate!
- Actively participate in the process, helping and discussing the Sponsor Manual activities, while sharing their faith with their Candidate.
- Attend the Confirmation Rehearsal Wednesday Evening before Confirmation, and Attend the Confirmation Ceremony
- Be an active member within their local Catholic community.
- Attending Sunday Mass every week.
- Complete the Diocese of Austin Sponsor Covenant form.



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## PICKING THE NAME OF A SAINT

Saints are our brothers and sisters in Christ. They intercede for us before God. We cannot refer to the saints without acknowledging the Communion of Saints and our connection in Christ to each other. Youth will be asked to pick a Saint name for Confirmation and write an essay explaining their choice.

### Essay on Saint should include:

Name of the Saint chosen, a brief synopsis of the life of the Saint and “Why” they choose this saint. This should reflect an understanding of the Saint. The student may also be asked why they chose this Saint in their confirmation interview.

Essay’s must be typed, a minimum 2 paragraphs and a maximum of 1 page.

Here are some websites to help in your research:

<http://lifeteen.com/blog/biggest-best-list-confirmation-saints-guys-girls/>  
[www.americancatholic.org/](http://www.americancatholic.org/)  
<http://www.catholic.org/saints/>

[www.catholic-forum.com/saints](http://www.catholic-forum.com/saints)  
<http://www.silk.net/RelEd/saints.htm>  
<http://www2.webmagic.com/saints.com/>

CANDIDATE GENERAL INFORMATION  
PRINT ALL INFORMATION LEGIBLY



**Candidate's Full Name:** \_\_\_\_\_  
AS WILL BE PRINTED ON CERTIFICATE.

**Candidate Mailing Address:** \_\_\_\_\_  
Street  
\_\_\_\_\_  
City, State Zip

**Candidate's Age on April 1, 2018:** \_\_\_\_\_

**Candidate's Date of Baptism:** \_\_\_\_\_

**Name and Mailing Address of Candidate's Church of Baptism:**

Parish Name: \_\_\_\_\_

Street Mailing Address: \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

Country (if outside the USA): \_\_\_\_\_

**Parent(s) Name:** Father: \_\_\_\_\_

Mother: \_\_\_\_\_  
(INCLUDING MAIDEN NAME)

**Sponsor Info:** Sponsor's Full Name: \_\_\_\_\_  
SPONSOR COVENANT MUST ALSO BE COMPLETED.

The Sponsor is a registered member of \_\_\_\_\_ Parish,  
(Name of Church)

Located in \_\_\_\_\_  
City and State

***Sponsors must be in good standing with the Church.***  
*Sponsors must have received: Baptism, Eucharist, Reconciliation and Confirmation.*  
*They must be a registered, active member of their parish.*

**Name of Candidate's Confirmation Saint:** \_\_\_\_\_

**Preference of Language for Confirmation Mass:** (Circle one) ENGLISH SPANISH

**Please ensure that the complete parish of Baptism mailing address is filled out. If the parish of baptism is St. William Catholic Church, then you can leave blank.**

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DIOCESE OF AUSTIN  
**CONFIRMATION SPONSOR COVENANT**



As a Confirmation sponsor, your role is to encourage the faith of your candidate and be an “example” to your Confirmation candidate and to reflect with the candidate on the meaning of a life of Catholic discipleship.

The Code of Canon Law (Church Law) specifies the requirements for serving as a sponsor at Confirmation (Canon 893) are the same as those for godparents at Baptism (Canon 874): You may not be the parent of the person being confirmed; you must be at least 16 years old; you must be fully initiated (Baptism, Confirmation, Eucharist); if married, be in valid Catholic marriage; and live a life of active faith in the Catholic Church.

I understand the requirements of being a Confirmation sponsor and I state that I was

**Baptized:** at \_\_\_\_\_ Church  
in \_\_\_\_\_ (City and State)

**Confirmed:** at \_\_\_\_\_ Catholic  
Church in \_\_\_\_\_  
(City and State)

If Sponsor is Married

**Married in the Catholic Church:**

at \_\_\_\_\_  
in \_\_\_\_\_ (City and State)

My candidate’s name is: \_\_\_\_\_

Name of parish and city where Confirmation is to take place:  
Saint Williams Catholic Church, Round Rock, Texas

**I am active in the Catholic Church, regularly attend Mass on Sunday and strive to live my faith.**

**I participate at \_\_\_\_\_ (Parish) in \_\_\_\_\_ (City, State)**

Please print your

Name \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

# CONFIRMATION SERVICE HOUR REPORT 2017-2018



\_\_\_\_\_  
Student Name

### Service Hours

1. The Service must be done in a "Christ-Like" manner, with a prayerful and loving spirit.
2. **Service Hour Report and Essay** must be completed and turned into Chris Bartlett.
3. 24 Total Service Hours are required, 5 or more in each of the following: Family service (immediate and/or extended family), Church service (a Catholic parish), and Community service.
4. The candidate must not be paid for performing the service.
5. Service performed more than two years prior to the Confirmation Ceremony **will not** be counted.
6. Students must write a one page essay typed about his/her experience in doing service this year and how he/she feel the service has formed them in his/her Catholic faith.
7. Parents must read the essay and sign this form at the bottom of the page before turning in the form.

### Directions:

**Record each service hour performed in the appropriate space below. When all hours are complete, write an essay describing what you learned from the Service Hours and how you feel they relate to your Confirmation. Have one of your parents sign the box below.**

<p><b>Spiritual Experience Hours (Five or More Required)</b> DCYC, Godstock, Pro-Life Rally, Adoration</p> <table style="width: 100%; border-collapse: collapse;"> <tr><td style="border-bottom: 1px solid black; width: 80%;">Description of Work</td><td style="border-bottom: 1px solid black; width: 20%;">Hours</td></tr> <tr><td style="border-bottom: 1px solid black;">Description of Work</td><td style="border-bottom: 1px solid black;">Hours</td></tr> <tr><td style="border-bottom: 1px solid black;">Description of Work</td><td style="border-bottom: 1px solid black;">Hours</td></tr> <tr><td style="border-bottom: 1px solid black;">Description of Work</td><td style="border-bottom: 1px solid black;">Hours</td></tr> <tr><td style="border-bottom: 1px solid black;">Description of Work</td><td style="border-bottom: 1px solid black;">Hours</td></tr> <tr><td style="border-bottom: 1px solid black;">Description of Work</td><td style="border-bottom: 1px solid black;">Hours</td></tr> <tr><td style="border-bottom: 1px solid black;">Description of Work</td><td style="border-bottom: 1px solid black;">Hours</td></tr> <tr><td style="border-bottom: 1px solid black;">Description of Work</td><td style="border-bottom: 1px solid black;">Hours</td></tr> </table>	Description of Work	Hours	Description of Work	Hours	Description of Work	Hours	Description of Work	Hours	Description of Work	Hours	Description of Work	Hours	Description of Work	Hours	Description of Work	Hours	<p><b>Church Service Hours (Five or More Required)</b> Liturgical Ministry, Volunteering at Events or VBS</p> <table style="width: 100%; border-collapse: collapse;"> <tr><td style="border-bottom: 1px solid black; width: 80%;">Description of Work</td><td style="border-bottom: 1px solid black; width: 20%;">Hours</td></tr> <tr><td style="border-bottom: 1px solid black;">Description of Work</td><td style="border-bottom: 1px solid black;">Hours</td></tr> <tr><td style="border-bottom: 1px solid black;">Description of Work</td><td style="border-bottom: 1px solid black;">Hours</td></tr> <tr><td style="border-bottom: 1px solid black;">Description of Work</td><td style="border-bottom: 1px solid black;">Hours</td></tr> <tr><td style="border-bottom: 1px solid black;">Description of Work</td><td style="border-bottom: 1px solid black;">Hours</td></tr> <tr><td style="border-bottom: 1px solid black;">Description of Work</td><td style="border-bottom: 1px solid black;">Hours</td></tr> <tr><td style="border-bottom: 1px solid black;">Description of Work</td><td style="border-bottom: 1px solid black;">Hours</td></tr> <tr><td style="border-bottom: 1px solid black;">Description of Work</td><td style="border-bottom: 1px solid black;">Hours</td></tr> </table>	Description of Work	Hours	Description of Work	Hours	Description of Work	Hours	Description of Work	Hours	Description of Work	Hours	Description of Work	Hours	Description of Work	Hours	Description of Work	Hours
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Saint William Catholic Church Confirmation Retreat 2018 Release Form  
**Parental Consent for Youth to Participate in Activity  
Emergency Medical Information, and Release Form**



**Participant (name):** \_\_\_\_\_

**Parents (name(s)):** \_\_\_\_\_  
for themselves, heirs, executors, and administrators.

**SWYM Confirmation Retreat** through Saint William Catholic Church, Round Rock, Texas, a Texas non-profit corporation, including its faculty, employees, contractors, clergy, agents, facilitators, and volunteers

**Transportation Provided by Volunteers of Saint William Catholic Church.**

- A. The undersigned represent that they are the parents or legal guardians of Participant and have full authority under law to sign this document.
- B. Parents grant their permission for Participant to enroll and participate in Confirmation Retreat 2018, Jan. 19-21, in Bruceville, Tx.
- C. Parents acknowledge and agree that:
  - (1) Participant and Parents voluntarily seek to participate in the Event; (2) the Event may involve physical activity that involves risk of injury; (3) Participant and Parents will abide by all policies and rules established for Event and instructions of those persons facilitating, organizing, or overseeing the Event; (4) Parents and Participant are responsible for Participant's conduct during the Event and are responsible for any damages, claims, or other costs caused by Participant or incurred as a result Participant's conduct; and (5) if Participant's conduct is inappropriate, unsafe or detrimental to the Event, other participants or other persons, Parish/School or the Diocese may be suspend or expel Participant from the Event and future Events.
- D. Unless this paragraph is struck and initialed by the undersigned, Parents authorize Parish/School and the Diocese to provide over-the-counter aspirin, pain relievers, cold medicine, and other over-the-counter medications to Participant at Participant's request if the Parish/School or Diocese deem it reasonable to do so. The Parish/School will make reasonable attempts to notify Parents prior to authorizing any such over-the-counter medication.
- E. In the event of an emergency or a situation that is reasonably considered to be an emergency, Parents authorize the Parish/School and the Diocese to seek and authorize emergency medical care to be given to Participant (for example, first aid, medication, anesthesia, or surgery). The Parish will make reasonable attempts to notify Parents prior to authorizing any such emergency care.
- F. Parents grant Parish and the Diocese permission:(1) to photograph and video tape Participant during the Event; and (2) to use the photographs and video tapes in publications and promotions of the Parish/School and the Diocese, including but not limited to publications such as websites, newsletters, advertisements, scrapbooks, and yearbooks.
- E. To the extent permitted by law, Parents, for themselves and for Participant, release and agree to indemnify and hold harmless the Parish/School, the Diocese, and the Transportation Provider from any and all liability, claims, demands, and costs which may arise as a result of Participant's participation in the Event or which is, in any way, related to such participation. This paragraph covers loss under any theory of loss (negligence or otherwise) including but not limited to personal injury or property damage. Parents and Participant assume all risk of injury or loss to themselves or their property.

Parent/Guardian signature: \_\_\_\_\_ Date: \_\_\_\_\_

I agree to take with me an OPEN MIND and HEART, to be respectful of my peers and group leaders, and to participate in all settings. I hereby commit to begin praying now for the retreat and my fellow retreatants. I will be respectful of all property and clean up after myself. I will abide by lights out and will remain in my room during lights out. I will not be unsupervised with a member of the opposite gender at any time. I will not bring any items such as weapons, drugs, alcohol, gaming devices or mp3/ipods. I also understand that cell phone use is prohibited.

I, the undersigned, understand that the breaking of any of the above rules may result in being sent home from the event. My parents will be responsible to come pick me up if this occurs.

Participant signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Student Name:** \_\_\_\_\_ **T-Shirt Size:** S, M, L, XL, XXL Circle One

**Parent Email:** \_\_\_\_\_ **Parent Phone Number:** \_\_\_\_\_

**Grade:** \_\_\_\_\_ **Gender:** M F **Preferred Name:** \_\_\_\_\_



**STUDENT NAME:** \_\_\_\_\_

**Emergency Contact and Insurance Information**

In the event of an emergency contact: \_\_\_\_\_

Phone: \_\_\_\_\_

Alternatively, contact: \_\_\_\_\_

Phone: \_\_\_\_\_

Participant's Insurance Carrier: \_\_\_\_\_

Phone: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Date of Last Tetanus Booster: \_\_\_\_\_

Participant has the following conditions (allergies, medical conditions, etc.): \_\_\_\_\_

*Attach additional sheet if needed*

Participant is currently taking the following medication: \_\_\_\_\_

**Attach copies of prescription and any instructions related to the medication, including the amount and timing of dosages.**

Special Instructions or Other Information: \_\_\_\_\_

\_\_\_\_\_

**Confirmation Retreat 2018**

January 19-21, Greene Family Camp, Bruceville, TX

Depart Friday 5:30pm – Meet at St. Williams Parish Hall

Return: Sunday by 3:00pm (Bring \$ for Lunch Stop on Return)

**Form Due No Later Than December 10<sup>th</sup>, 2017**

What to Bring: Warm Clothes, Toiletries, an Open Heart, Bedding or Sleeping bag, a Snack to Share, and \$ for lunch on the way back. (Optional) Camera,

Do Not Bring: Ipods/ Mp3 players, cell phones, drugs, alcohol, weapons, immodest or offensive clothes, or anything that will be a distraction to others.

**PARENTVOLUNTEER FORM**— All volunteers must have completed Ethics & Integrity in Ministry. Parents, check all of the following that you can help with:

Parent Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_

**CHAPERONING:**

- I can chaperone for the entire retreat.
- I can chaperone for part of the retreat
  - Friday 5:30pm – Saturday 10am
  - Saturday 10am – Saturday 5:30pm
  - Saturday 5:30pm – Sunday 12:30pm

**OTHER:**

- I cannot attend, but I would like to pledge \_\_\_\_ hour(s) in Adoration while the students are on retreat.
- I will donate \$\_\_\_\_\_ to help pay for the t-shirts for this year's class.

**DRIVERS:**

- I can coordinate the drivers.
- I can help carpool to the retreat. (Qty: \_\_\_\_ )
- I can help carpool home from the retreat. (Qty: \_\_\_\_ )

Questions, Comments, Concerns? Contact Chris Bartlett  
cbartlett@saintwilliams.org or 512-600-8173